

## **COTON IN THE ELM PARISH COUNCIL MINUTES OF THE MEETING**

Held on Wednesday 12<sup>th</sup> November 2025

Present: Cllr K Bradford (Chairman), Cllr Leech, Cllr Oliver Cllr C Bradford and Cllr Antcliffe.  
Cllr Wheelton (SDDC/DC). Clerk: Sue Hughes. Members of the public - 0

1. **Apologies - None**
2. **Declarations of interest - None**
3. **Members of the public – No public attended**
4. **County/District Councillors –**
  - a. It was announced that Cllr Graham Wood is a now a SDDC Councillor.
  - b. PC members asked for update on the culvert.  
Cllr Wheelton shared that when the sunken drain is being looked into and when kerb/gullies are being taken out, they may be able to see the culvert better with cameras.  
Cllr Wheelton will share a works reference number for the PC to contact DC and ask for a date when this work will take place.
  - c. Cllr Leech asked about speed limit (little Liverpool), bollard at Mill St/Burton Rd/New Rd junction and HGV signage. See actions in Item 5.

### **Meeting closed to the public and DC/SDDC Councillors**

5. **Road safety - see also 4c.**

Cllr Wheelton asked for reference number of previous report (for the bollards) to be shared with her. PC to contact Highways Officer at DCC to ask for a date when works on the bollards will take place as this has previously been agreed.

Little Liverpool - Cllr Wheelton said that she would support any speed reduction request but stated It needs to be reported via the Highways reporting app with photographs, as would HGV signage too.

In the absence of the Clerk, tickets will be raised on reporting system via the PC log in.  
Cllr Leech to action.
6. **Approval of minutes from previous meeting**

These were circulated before the meeting, taken as read, and signed by the Chairman

  - a. 22nd October 2025 – **Approved** by all members present
  - b. Matters arising - None
7. **Local Items**
  - a. Memorial Green – Drawings and photographs to be sent to WMT for refurbishment.
  - b. Tree survey – lights. Email and share with residents the recommendations received that lights need to be removed after Christmas.

8. **Finance** - Documents and bank statements shared before and during the meeting. Statements were signed by the Chairman at the previous meeting. Balance of accounts are: **£10429.10** savings account @1.11.2025

**£12375.34** Current account @10.10.2025

Payment **approved** by all members present for:

- a. £56.70 Clerks expense
- b. £700 Village in Bloom donation
- c. £19 Total AV – laptop antivirus programme – included in Clerks Expense (8a).
- d. £900 Elms – Brooks clearance
- e. £600 Stockley Park Tree Services
- f. £220 Craig Miller
- g. £2.50 Karen Bradford – Envelopes
- h. £75 Netherseal Young Farmers

Bank Reconciliation	RECEIPTS	PAYMENTS	BALANCE	STATEMENT DATE
Previous Balance			<b>12969.54</b>	12.9.2025
<b>13.9.25-12.10.25</b>	5.00	599.20	<b>12375.34</b>	12.10.2025

9. **Precept request 2026-2027**  
£9850 to be submitted to SDDC - **Agreed and approved** by all members present.
10. **gov.uk email –**  
Item deferred to the next meeting to give members time to send any questions they have relating to the switch to gov.uk emails to Clerk.  
Clerk will liaise with service provider for answers and report back to members.
11. **Planning - DMPA/2025/1365**  
Single-storey rear extension, re rendering of existing building, new windows, removal of the existing chimney, alterations to existing dormers with associated works at 68 Church Street, Coton-in-the-elms, Swadlincote, DE12 8HA - **No objections or comments made**
12. **Meeting dates for next year 2026**  
7<sup>th</sup> January 2026 then every 2<sup>nd</sup> Wednesday of the month, excluding August & December.
13. **Reports for next meeting**  
Update members on Vacancy for new Parish councillor
14. **Closed session** - Confidential PC matters  
No additional action required.

**Meeting concluded at 19:45**

**Next Parish Council meetings on Wed 7th January 2026 @ 6pm**