

COTON IN THE ELM PARISH COUNCIL MINUTES OF THE MEETING

held on Wednesday 13th March 2024

Present: Cllr K Bradford (Chairman), Cllr Antcliffe, Cllr Lang, Cllr Leech, Cllr Kinson,
County Councillor Swann, District Cllr Wheelton.

Clerk Sue Hughes.

Members of the public 0

1. **Apologies** - Cllr Wolfe, Cllr C Bradford, Cllr G Jones.
2. **Declarations of interest** - None
3. **Members of the public** – None
4.
 - a. District Cllr Wheelton advised members that 50 sand bags had been sourced and delivered. Members were encouraged to complete Draft Statement of Community Involvement. The consultation will commence on Monday 18th March and until Monday 13th May.
 - b. County Cllr Swann send in a report before the meeting and asked for any questions. Cllr Leech enquired on behalf of a resident about HGV signage off A444 towards Coton Park and asked if there could be something similar in this area? Cllr Swann confirmed that the developer involved may put a sign at the Acresford exit but this hasn't been confirmed.

County and District Councillors left the meeting

5. **Approval of minutes from previous meetings:**

These were circulated with member and read as a true copy and approved. Minutes were signed by the Chairman

7th February 2024
matters arising. Young Farmers donation. Clerk awaiting contact details to pay this.
20th February 2024
matter arising. TRT invitation to a site meeting (see Item 6a) Cllr Leech to send details of questions that require discussion. Cllr K Bradford shared that see had been in touch with SDDC and Cllr Wheelton and copied was what resolved at the meeting.
6. **Brook maintenance**
 - a. TRT – Clerk requested to contact Emma from TRT to arrange a brook meeting in the village at the earliest convenience. Clerk will liaise with members and TRT.
 - b. VIB report – Cllr Antcliffe shared updates from VIB. It was confirmed that no work is being carried out in the area of the green (opposite Black Horse) as instructed. The hardstanding area is still being tended to with rose bed maintenance. Litter picks – each member has an area to cover and a village litter pick on 7.4.2024 is being taking place. VIB work parties will be taking place the last Sunday of the month excluding Easter Sunday.
7. **Flooding**

It was reported that the culverts have been high and more sand bags have been delivered and 1 ton bag of sand has been sourced for £69.89, members approved this amount Cllr Kinson to share details of supplier for payment.

Members agreed for Cllr Antcliffe is to liaise with Mr Summers (Environmental Health Principal) to formulate a plan for flooding and discuss culvert on residential land.

Clerk to contact Cllr Wheelton to ask if Coton could be included in the gully clean that was carried out recently. Area needing attention is Coalpit Lane and Mill St.

- 8. Finance**
Documents shared before and during the meeting.
Current account £6153.75 @ 12.2.2024. Savings account £10147.63 @ 1.3.2024
Statements were signed by The Chairman.
Payment was approved by all members for:
 - a. £24.70 Clerks expense
 - b. £868.61 SDDC for servicing dog bins 2023/24

- 9. Ground maintenance –**
Job specification to be produced and sent out for quotes to companies that can carry out required upkeep of grounds.
The Clerk advised that anyone cutting and strimming the grass in the meantime requires Public Liability Insurance to do so.

- 10. SDDC**
 - a. Removal of furniture from the playing field – Clerk to contact SDDC to ask when the furniture will be returned.
 - b. Funding from SDDC for refurbishment of playground equipment. Clerk to contact SDDC to request how funding is applied for.

- 11. Linton Area Forum**
Members agreed for Clerk to ask the organiser to request a standard set of metrics from the Police for each meeting.

- 12. Community connectors/CVS –** Members happy to receive emails from these companies.

- 13. Health and Safety**
Risk assessment and health and safety policies to be sourced and adopted at the next meeting.

- 14. Clerks pay**
Overtime of 5 hours to be paid in March salary – approved by all members.
Pay increase to LC2 23 from 1st April 2024 approved by all members.

Meeting concluded at 19:10

Next meeting Wednesday 10th April 2024 @ 6pm