

COTON IN THE ELM PARISH COUNCIL MINUTES OF THE MEETING

held on Wednesday 12th February 2025

Present: Cllr Leech (Vice chair), Cllr C Bradford, Cllr Antcliffe, Cllr Lang, Cllr Kinson, Cllr Oliver.

Clerk Sue Hughes.

Members of the public - 8

1. **Apologies** - Cllr K Bradford (Chairman)
Cllr Leech to chair the meeting in the absence of the Chairman
 2. **A new Parish Councillor was co-opted** – New member Christine Oliver
Proposer Cllr Antcliffe. Seconded Cllr Kinson. All members voted in favour.
 3. **Declarations of interest** - None
 4. **Members of the public – 10 minutes**
 - a.- **Brook.** The public asked if there had been any follow up after the meeting held in September. There was lengthy discussion on what has taken place, opinions for the future.
Action - A letter to be sent to SDDC and TRT with suggestions made in this evening's meeting; a draft will be circulated to councillors beforehand. VIB will look at introducing a border on either side of the top brook.
 - b. Issue of flooding was raised. A member of the public shared a survey taken in 2022. Cllr Leech explained in detail what was carried out during this survey and also that the PC had met with DCC last week. Again, a discussion at length was had regarding flooding.
Action - To arrange a meeting with residents before the next meeting once the report has been received from DCC.
 - c. Resident asked about HGVs through the village and where were the signs? Cllr Leech shared with the public that an email had been received from Cllr Swann containing a report from Highways stating: *'We will issue the signing works at the earliest opportunity in April 2025 when our new budget allocation is released and the works programme for delivery becomes available for these works to be programmed into the necessary work schedules for Construction Services'*
 5. **District Councillors** – Cllr Wheelton sent apologies as attending forum meeting.
 6. **County Councillor** – Cllr Swann sent apologies as attending full Council meeting.
- The public were advised that they were welcome to stay for the remainder of the meeting but would not be able to speak or become involved whilst Parish Council members discuss PC business.
7.
 - a. Flooding – See 4b for action to be taken.
 - b. Sand bags – Clerk to source quotes for new locate behind notice board on top green. Cllr Leech to speak to residents nearby to inform them what the PC are intending to do/
 - c. Catton Park Events Meeting - 12th March @ 7pm – No members available to attend due to PC meeting taking place on the same night.
Clerk to send an email asking (1) if signage similar to that used in 2023 will be placed on the A444 at the Acresford exit, Rickman's corner roundabout in Overseal, and the roundabout in Castle Gresley, and (2) what contingency plans are in place if there are issues with the Bailey and/or Chetwynd bridge .

8. **Approval of minutes -**
a. 13th November 2024 - These minutes were circulated, approved and signed as a true copy by the Vice Chairman. Minutes to be posted on the website.
b. No matters arising.
9. **Finance**
Documents and bank statements shared before and during the meeting
Balance of accounts are: £10295.92 Savings account @ 1.2.2025
£8408.64 Current account @ 12.12.2024
Vice Chair signed bank statements
Payment approved for the following:
a. £133.70 Clerks expense (including £75 donation to Netherseal YF)
b. £117 Community Centre hire for 2025
c. £48 + vat VE/VJ flag 5ft x 3ft / 152 x 91cm Finish: Eyelets
d. £700 VIB donation for 2024
10. **Precept 2025/2026** approved for submission to SDDC was **£8437**
EMF - Reserve to be agreed at the next meeting in March.
11. **Policies & Documents approved by all members**
These will be placed on the website
a. Risk Register
b. Model publication scheme
12. **Ground Maintenance** – The quote from C M Carpentry for £110 was accepted for 2025/2026.
Proposed by Cllr Antcliffe, seconded by Cllr Kinson. Approved by all members.
The contract will be reviewed in June 2025.
13. **Summer Playscheme provision –**
Dates booked for 30.7.25 am, 11.8.25 pm, 21.8.25 pm
Approved by all members. Plan to advertise events will be arranged at the June meeting.
14. **Clerks holiday hours –**
Approved for 14th Feb. W/C 24-28th Feb.
March dates TBC and will take when work commitments allow.
C/F 7 hrs to 2025/2026.
15. **AOB –**
a. Cllr Antcliffe sends apologies for next meeting
b. The sign for Elms Road has disappeared from side of house – Member to speak resident regarding whereabouts of sign.
c. Clerk to contact SDDC to ask for permission for a refurbishment of the war memorial.

Meeting concluded 19.47

Next Parish Council meetings on Wed 12th March 2025 @ 6pm