

COTON IN THE ELMS PARISH COUNCIL

To all members of the Parish Council

You are hereby summoned to attend a meeting of

Coton In the Elms Parish Council Meeting @ 6pm on the 1st April 2026

Venue - Coton in the Elms Community Centre

AGENDA

1. Apologies
2. Declarations of interest
3. Members of the public – 10 minutes

4. County/District Councillors – 5 minutes

The public and guest Councillors are welcome to stay for the remainder of the meeting but cannot speak or be involved whilst Parish Council members ONLY, discuss PC business.

5. Approval of minutes from meetings on
 - a. 11th March 2026
 - b. Matters arising

6. Local items
 - a. The memorial
 - b. Grit Bins approve cost

7. Maintenance Plan – Brook & Planting

8. DCC/SDDC – update on outstanding requests
 - a. Update on Culvert

9. Finance - Documents and bank statements shared before and during the meeting.
Balance of accounts are: **£10503.35** savings account @1.4.26
£3588.75 Current account @12.3.26
Payment approval is required for:
 - a. £37.70 Clerks expense
 - b. Donation for 'The great Tommy sleep out'
 - c. TBC Craig miller
 - d. £417.36 DALC – Annual subscription
 - e. £120 Zephi Ltd - New domain name for email (2year purchase @ £60 per year)

Bank Reconciliation	RECEIPTS	PAYMENTS	BALANCE	STATEMENT DATE
Previous balance			4517.25	12.2.2025
13.2.2026-12.3.2026	0	928.50	3588.75	12.3.2026

10. S136 – Claim form for £4585.36 from 2025/2026 concurrent expense – To submit to SDDC
11. AGAR – Internal audit, certificate of exemption form to be approved and signed by Chairman
12. Business Debit Card – Approval for the Clerk to request a debit card for future payments
13. Policies for approval – Data Protection/Privacy notice
14. Reports for next meeting

Next Parish Council meetings 13th May 2026 @ 6:15pm
To include Annual Parish Meeting @ 6pm

Coton in the Elms Parish Council meeting 1st April 2026